



APPLICATION FOR EMPLOYMENT

The Galveston Island Humane Society (GIHS) is an Equal Opportunity Employer. Applicants are considered for all positions without regard to race, color, religion, sex, pregnancy, sexual orientation, age, national origin, citizen status, veteran status, disability, or any other factor protected by applicable federal, state or local law.

Last Name		First	Middle	Date of Application	
Street Address			Apt. #	Cell Phone Number	
City, State, Zip Code				Home Phone Number	
Position Desired		Date Available	Salary Desired	Email Address	
Type of Employment Desired <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Temporary What hours/days are you not available to work?				Can you provide proof that you are at least 18 years of age? <input type="checkbox"/>	
EDUCATION					
Level	Name and Location of School			Diploma or Degree (Credits Earned if No Degree)	Major / Course of Study
High School					
College					
Business or Trade School					
Other					
Have you ever applied for a job with GIHS? <input type="checkbox"/> Yes <input type="checkbox"/> No List any relatives currently working with GIHS and their relationship to you: _____ Do you have the ability to perform, with or without accommodation the essential functions of the job for which you have applied? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No", please explain.					



EMPLOYMENT HISTORY

Please provide a COMPLETE employment history, even if a resume is submitted with this application. List ALL employers. In addition, list any assignments or volunteer activities that are relevant to the job for which you are applying. Start with the most recent job. Explain any gaps in employment in the "Summary" section below.

(1)Current/Most Recent Employer	Telephone	Dates Employed		Summary of Job Duties and Responsibilities	
		From Mo/Yr	To Mo/Yr		
Address					
Job Title		Hourly Rate/Salary Starting			
Immediate Supervisor and Title		\$	Per		
Type of Employment <input type="checkbox"/> Full Time <input type="checkbox"/> Part <input type="checkbox"/> Temporary <input type="checkbox"/> Other		Hourly Rate/Salary Final			
Reason for leaving?		\$	Per		
May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Are you eligible for re-hire with this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No					
(2)Next Previous Employer	Telephone	Dates Employed			Summary of Job Duties and Responsibilities
Address		From Mo/Yr	To Mo/Yr		
Job Title		Hourly Rate/Salary Starting			
Immediate Supervisor and Title		\$	Per		
Type of Employment <input type="checkbox"/> Full Time <input type="checkbox"/> Part <input type="checkbox"/> Temporary <input type="checkbox"/> Other		Hourly Rate/Salary Final			
Reason for leaving?		\$	Per		
May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Are you eligible for re-hire with this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No					



(3)Current/Most Recent Employer	Telephone	Dates Employed		Summary of Job Duties and Responsibilities
		From Mo/Yr	To Mo/Yr	
Address				
Job Title		Hourly Rate/Salary Starting		
Immediate Supervisor and Title		\$	Per	
Type of Employment <input type="checkbox"/> Full Time <input type="checkbox"/> Part <input type="checkbox"/> Temporary <input type="checkbox"/> Other		Hourly Rate/Salary Final		
Reason for leaving?		\$	Per	
May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Are you eligible for re-hire with this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No				
(4)Next Previous Employer	Telephone	Dates Employed		
		From Mo/Yr	To Mo/Yr	
Address				
Job Title		Hourly Rate/Salary Starting		
Immediate Supervisor and Title		\$	Per	
Type of Employment <input type="checkbox"/> Full Time <input type="checkbox"/> Part <input type="checkbox"/> Temporary <input type="checkbox"/> Other		Hourly Rate/Salary Final		
Reason for leaving?		\$	Per	
May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Are you eligible for re-hire with this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No				
PROFESSIONAL LICENSES / CERTIFICATES				
List any licenses/certificates related to position:				
Driver's License number and issuing state:				



QUESTIONNAIRE	
1. What interests you about working for GIHS?	
2. Describe any experience you have working with animals.	
3. What special skills / knowledge can you bring to GIHS?	
OTHER INFORMATION	
If hired, can you prove that you are authorized to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Have you ever been convicted of or received deferred adjudication for or plead guilty or no contest to cruelty to animals? <div style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</div>	
Have you ever been convicted of or received deferred adjudication for or plead guilty or no contest to a felony or misdemeanor? (You should disclose any criminal offense that may appear on your record, even if you are uncertain of the exact date or how a criminal offense was classified, except where prohibited by state law. Please note that answering “yes” to this question does not constitute an automatic bar to employment.) <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide: Date of conviction, Charge, Location and Sentence/Outcome: 	
Have you ever been terminated or asked to leave a job? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please explain what job and why:	

I certify that all information provided in this employment application is true and complete. I understand that any false information or omission may disqualify me from further consideration for employment and may result in my dismissal if discovered at a later date.

I authorize the investigation of any or all statements contained in this application. I also authorize, whether listed or not, any person, school, employer, past employers and organizations to provide relevant information and opinions that may be useful in making an employment decision. I release such persons and organizations from any legal liability in making such statements. I understand that I will be required to successfully pass a drug screening examination and security check. I hereby consent to a pre- and/or post-employment drug screen as a condition of employment, if required.

I understand that if I am extended an offer of employment it may be conditioned upon my successfully completing a working interview.

I understand that this application, statements by management, or subsequent employment does not create an express or implied contract of employment nor guarantee employment for any definite period of time. If employed, I understand that I have been hired at the will of the employer and my employment may be terminated at any time, with or without reason, and without notice. I further acknowledge that if employed, that at-will nature of my employment cannot be modified in any way by any person affiliated with the Galveston Island Humane Society.

I have read and understand, and by my signature consent to these statements.

Signature

Date